



DATE: June 28, 2017

TO: **All Property Residents in BUILDING 1A**

FROM: Management Office

RE: Access to Unit Date of Access: 7/14/17 to 7/18/17
(Excluding Weekends and/or holidays)

Dear Resident:

We are pleased to announce that over the next several weeks that AT&T Communications technicians will be installing new fiber optic network connections into each apartment. This will allow AT&T to offer additional services to our residents. **This wiring installation is MANDATORY regardless of whether you currently use or intend to order any AT&T services or not.** We also have to have access on the specified days listed above. Any instances of not allowing access to your unit on notified days (keeping the deadbolt locked) will be immediately reported to the Management Office. This installation is occurring building-by-building and any failure to provide access at that time disrupts the entire building's installation process.

To complete this process:

1. Please move any breakable items and/or furniture located on the Living Room Media Wall (by the front door) outlet wall so that it may be accessed.
2. If you have any pets, please secure them in a bedroom or bathroom (or appropriate pet locker) on your notified day(s) of access. Technicians will only be accessing your Living Room ... they will not need to enter any bedrooms to complete the wiring installation.
3. Again, we will require access and wiring installation to your apartment regardless of your personal decision to use AT&T services or not.

Thank you for your assistance and understanding during this process. We are excited about the addition of AT&T's upgraded services to our property and the additional products and services they will be able to provide our valued residents. If you have any questions or concerns, please contact the Management Office at 713-783-9090.

Sincerely,

Property Management